



## **RACT POLICY STATEMENT**

**Office of the Head of Corps  
Royal Australian Corps of Transport  
Army Logistic Training Centre  
BANDIANA VIC 3694**

**24 MAY 2011**

**STATEMENT NO 45**

### **THE RACT CORPS CENTREPIECE AND MINIATURE**

**This Policy Statement will expire on:**

**01 JUN 2016**

**Issued by the Head of Corps Royal Australian Corps of Transport for application within the Royal Australian Corps of Transport.**

#### **CANCELLATION**

A handwritten signature in black ink, consisting of a large, stylized 'D' followed by a smaller 'T' and a flourish.

**D.T. MULHALL  
Brigadier  
Head of Corps  
Royal Australian Corps of Transport**

#### **DISTRIBUTION**

**As per RACT Policy Statement No. 1 Annex A**

## **RACT POLICY STATEMENT NO 44**

### **THE RACT CORPS CENTREPIECE AND MINIATURE**

#### **INTRODUCTION**

1. The RACT is represented nationally and regionally utilising the HOC Cell, Representative Colonel Commandant, Colonels' Commandant and Regional Representatives. To support this level of representation it was decided to create a modern new centrepiece that could be used as a symbol of the Corps be it at dinners / functions or conferences. The Corps sought a symbol which encompassed a modern approach that reflected our history whilst, at the same time, clearly identified the RACT of today.
2. Importantly, all members of the RACT were invited to submit a design for the new centrepiece, which was undertaken in the form of a competition with the design and manufacture of the centrepiece being completed in 2008.
3. A decision was made to have the centrepiece manufactured in miniature in order to provide a tangible badge of office for the Representative Colonel Commandant and Colonels' Commandant. The quality of the centrepiece and miniature are of a very high standard and therefore it was deemed that the miniature would be a highly suitable presentation to Corps members or next of kin when a Corps member is killed on operations, killed during a military training activity or who suffers career ending injury or illness whilst on operations. See annex A, RACT Corps Centrepiece and Miniature.

#### **AIM**

4. The aim of Corps Policy Statement 44 is to detail the policy in regard to the availability, use and care of the RACT Corps Centrepiece and Miniatures.

#### **RACT CORPS CENTREPIECE**

5. The centrepiece when not in use is maintained in the display case within the Army Logistic Sergeants' Mess in Gaza Ridge Barracks South Bandiana.

#### **CENTREPIECE AVAILABILITY AND APPROVAL**

6. The Corps Manager RACT is the approving authority for the borrowing and display of the centrepiece. In the event of any conflict the DHOC is to determine the priority. The centrepiece is not to be transferred between units without the approval of the Corps Manager RACT.
7. RACT Regional Representatives and RACT units / sub units may request the use of the centrepiece for Corps Dinners, unit/sub unit dinners and / or significant conferences / functions that require RACT representation.

#### **CENTREPIECE REQUESTING PROCEDURE**

8. Regional Representatives and RACT units / sub units are to forward their requests for the use of the centrepiece to the Corps Manager RACT at least one month before the identified event for consideration and to enable allocation of priorities where necessary.

### **MOVEMENT OF THE CENTREPIECE BY AIR**

9. TNT Fail Safe Freight is to be utilised for movement of the centrepiece by air regardless if being accompanied or unaccompanied. The centrepiece may be moved unaccompanied under the following guidelines:

- a. units are responsible for freight and cartage expenses associated with the movement of the centrepiece;
- b. during transit, the centrepiece is to be secured under lock and key in its transit container;
- c. for security purposes, the transit container and the keys to the container are to be despatched under separate consignments when moving by air unaccompanied;
- d. units are to collect the centrepiece immediately upon arrival at the destination. Under no circumstances is TNT Fail Safe Freight to be utilised as a secured storage facility; and
- e. units are to liaise with the Corps Manager RACT in regard to movement details.

10. A flow chart detailing the movement of the centrepiece by TNT Fail Safe Freight and unit transport asset are detailed in annex B.

### **MOVEMENT OF THE CENTREPIECE BY ROAD**

11. Units collecting the centrepiece utilising unit resources are to ensure that an RACT, JNCO or above, is allocated to this task. During overnight halts when travelling by road, the centrepiece is to be secured in an armoury or guard room, or under piquet by the escort. Travel and Subsistence is on a "user pays" basis.

12. The centrepiece is to be carefully inspected immediately prior to each change of responsibility for care. The representative is responsible to complete the SI 054 at annex C, on transfer between units / individuals and for other approved functions / conferences as approved by the Corps Manager RACT. Units are to report all instances of damage or neglect to the Corps Manager RACT within 24 hours. In the event of damage, no attempt is to be made to repair the centrepiece without DHOC approval. Units are to complete an L&D and forward to the Corps Manager RACT for processing.

### **SECURING THE CENTREPIECE DURING USE**

13. Because of the centrepiece's value both in monetary and intrinsic terms, appropriate precautions must be taken to avoid any possibility of damage. The following procedures apply:

- a. The centrepiece is to be delivered and retrieved when in use as follows:
  - (1) Function or conference - delivered on a daily basis and retrieved on a daily basis at the end of the day/s function / conference. The centrepiece is not to be left in the care of the organising body / stewards etc overnight.
  - (2) Dinners - delivered on the day of the dinner after the tables have been set for the dinner, and retrieved on completion of the dinner.

- (3) In both cases in para's a and b above, the centrepiece is to be placed and secured in the travel case immediately prior to movement to / from the location.
- b. When not in use the centrepiece is to be secured in an armoury or guard room, or under piquet by the escort.

### **DISPLAYING THE CENTREPIECE**

14. As the centrepiece is one of the key recognition symbols of the Corps, care is to be taken with regards to how the centrepiece is displayed. Simple guidelines for the display of the centrepiece apply as follows:

- a. Unit / Sub Unit Dinner / Conference / Function;
  - (1) RACT - centre of the head table.
  - (2) Mixed Corps - in front of the senior RACT member present at the dinner.

### **CLEANING THE CENTREPIECE**

15. The centrepiece is a valuable item that is easily damaged, particularly by the use of abrasive solvents, cleaners / pastes, steel wool and other abrasive cleaners and cloths. For this reason the centrepiece is **NOT** to be cleaned on receipt by the requesting unit / individual, nor at any time during use.

16. In the event that through some unforeseen circumstances that cleaning is necessary, the Corps Manager RACT is to be contacted prior to any actions being undertaken.

### **RACT CORPS CENTREPIECE MINIATURE**

17. The RACT Corps Centrepiece Miniature is for use as a badge of office and as a intrinsic presentation via the HOC. In order to maintain the significance of the miniature, it is **NOT** to be sold as an RACT collectable, or given away.

### **MINIATURE ALLOCATION**

18. The miniature is allocated as follows:

- a. Badge of Office:
  - (1) A miniature is to be allocated to the Representative Colonel Commandant, Colonels' Commandant and DHOC for the duration of their tenure in that role.
  - (2) A miniature is allocated to enable the Representative Colonel Commandant, Colonels' Commandant and DHOC to promote the Corps on official occasions.
  - (3) On cessation of their representational duty the Representative Colonel Commandant, Colonels' Commandant and DHOC are to relinquish and hand the miniature to their replacement.
- b. RACT Presentation:
  - (1) The miniature, under direction of the HOC, is to be allocated for presentation to:

- (2) RACT members who have been discharged on medical grounds which are attributable to injuries or illness sustained whilst on operational service, but not intentionally self inflicted.
- (3) The NOK of an RACT member who died as a direct result of operational service.
- (4) The NOK of an RACT member who died as a consequence of an accident during military training.
- (5) An other member as determined appropriate by HOC.

19. **Administration.** Upon notification of the death of an RACT member on operational service, Corps Manager RACT is to confirm the nature of that service. Once eligibility has been authenticated the HOC or DHOC is to approve the allocation of an RACT Corps Centrepiece Miniature. Once the miniature has been prepared by the Corps Manager RACT, an appropriate occasion is to be coordinated by the Corps RSM for presentation by the HOC, Representative Colonel Commandant, Colonels' Commandant or DHOC. Consideration is to be given to the NOK's wishes for what is an appropriate occasion.

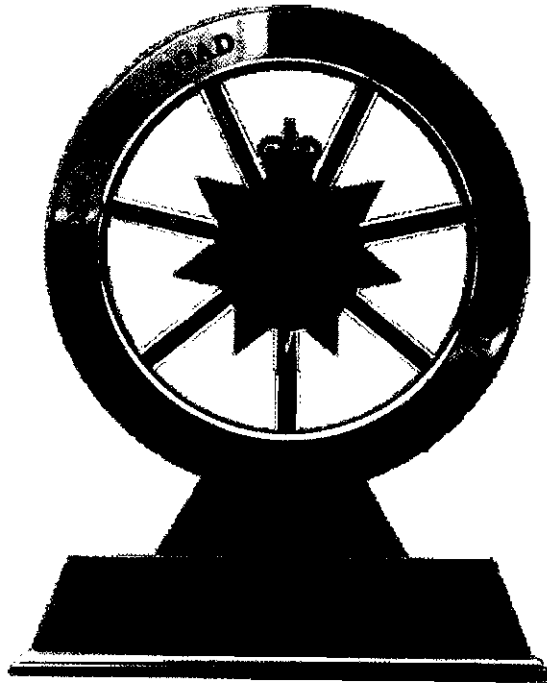
### **Conclusion**

20. The appropriate use of the RACT Corps Centrepiece is designed to foster esprit de corps and be the symbol of representation of the corps. Importantly the use of the miniatures will enable the corps to fittingly recognise the sacrifice made by corps members whilst on operations.

### **Annexes:**

- A. RACT Corps Centrepiece Miniature
- B. Flow chart for booking / movement of Centrepiece by TNT Fail Safe Freight and unit assets
- C. The RACT Corps Centrepiece Loan Voucher SI 054

**ANNEX A TO  
RACT POLICY STATEMENT NUMBER 44  
DATED 24 MAY 11**



**BOOKING AND MOVEMENT OF CORPS CENTREPIECE**

1. The following flow chart details the requirements for booking the Corps Centrepiece and movements by TNT Fail Safe/Unit means.

**Unit Books Corp Banner – 1 months notice**

Signal Sent to Corps Manager RACT detailing the following:

Unit:

Date Required:

POC – Name – Ph No:

Type of activity:

Means of moving the Banner (TNT – Unit Assets):

Date Return:

**Transport Arrangements**

Liaison with Corps Manager RACT on means of Transport 2 weeks prior

**TNT Fail Safe:**

- POC TNT Fail Safe 1800819561
- Corps Centrepiece Box Keys sent by Corps Manager RACT – Registered Mail 1 week prior
- On receipt of Keys unit contacts Corps Manager RACT – Unit to organise transportation via 1800 number – preferred movement Mon – Wed for pick up.
- Delivery will be within 48hrs
- On receipt the Corps Centrepiece to be inspected and Corps Manager RACT advised of receipt and condition of Centrepiece.

**Unit Assets**

- Designated soldier's name for pick up forwarded to Corps Manager RACT
- Corps Manager RACT/Representative arranges receipt of Banner with POC, SI 054 completed.

## THE RACT CORPS CENTREPIECE LOAN VOUCHER ITEMS

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